

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools
Administration Center

Regular Meeting
January 10, 2022

1. **ROLL CALL**

Notice of this meeting was given in accordance with the provisions of Policy BDDA of the Sheffield-Sheffield Lake Board of Education, which were adopted in accordance with Section §121.22 of the Ohio Revised Code and the Ohio Administrative Procedures Act.

Present: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

Absent: None

2. **CALL TO ORDER-** The meeting was called to order at: 5:46 PM

3. **OPENING CEREMONIES**

A. Pledge of Allegiance.

4. **INFORMATIONAL ITEMS**

School Board Recognition – Mike Cook, Superintendent thanked the Board Members for their service.

Music Program - Jasmine Monacelli and Adam Sampson gave a presentation of the various district band programs.

5. **REVIEW OF OPEN QUESTIONS**

6. **APPROVAL OF THE AGENDA**

22-008 Mrs. Miller moved seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education approves the agenda.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

7. **TREASURER'S BUSINESS**

A. **REPORTS** - Review of Five-Year Forecast

B. **BOARD MINUTES**

22-009 Mrs. Czech moved, seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approves the minutes from the following agenda(s).

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools
Administration Center

Regular Meeting
January 10, 2022

Regular Meeting – December 14, 2020

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None

Motion Carried: 5-0

C. FINANCIAL STATEMENTS

- 22-010** Mrs. Miller moved seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education approve the enclosed financial statements.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

D. DONATION

- 22-011** Mrs. Czech moved, seconded by Mrs. Jensen that the Sheffield-Sheffield Lake Board of Education accept the donated items estimated at a total value of \$ 11,275 per the attached list from Tammy Koleski for the Student Services Department December 20, 2021, clothing distribution event.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

8. SUPERINTENDENT'S BUSINESS

A. REPORTS

District Chromebook updates – Mr. Cook

B. PERSONNEL

RESIGNATIONS/LEAVE REQUESTS/RETIREMENTS

- 22-012** Mrs. Lopez moved seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board honor the following employee(s) request and approve the following classified personnel at the appropriate salary schedule rate as per the Negotiated Agreement and contingent upon the successful completion of all payroll requirements.

- a. **Amy Forkins**, resigning both BHS/BMS Noon Aide and Transportation Aide positions, effective at the end of the day on January 11, 2022, to accept another position in the district.
- b. **Stephanie Jacovetti**, resigning the Accounts Payable Administrative Assistant position, effective January 7, 2022.

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools
Administration Center

Regular Meeting
January 10, 2022

- c. **Bridgette Musso**, requesting Maternity Leave beginning March 18, 2022, and returning at the beginning of the 2022-23 school year.
- d. **Fran Ruse**, resigning Knollwood Breakfast Monitor position, effective at the end of the day January 10, 2022, to accept another position in the district.

CLASSIFIED

- a. **Savannah Forcier**, Knollwood SSP Paraprofessional/Monitor, Step 1, 1.5 hrs./day 175 days plus contracted holidays (pro-rated for the remainder of the year), effective January 11, 2022.
- b. **Amy Forkins**, BHS ESP Paraprofessional/ISA Monitor, Step 2, 7 hrs./day, 149 days plus contracted holidays (pro-rated for the remainder of the year), effective January 11, 2022.
- c. **Elaina Hamel**, Bus Driver, Step 2, 4 hrs./day, 181 days plus contracted holidays (pro-rated for the remainder of the year), effective January 11, 2022.
- d. **Fran Ruse**, Van Driver, Step 1, 2 hrs./day, 180 days plus contracted holidays (pro-rated for the remainder of the year, effective January 11, 2022.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

SUPPLEMENTAL

22-013

Mrs. Miller moved seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education It is recommended that the Sheffield-Sheffield Lake Board of Education award a Supplemental Contract at the appropriate salary schedule rate as per the Master Agreement to the following personnel contingent upon successful completion of all payroll requirements and current certifications.

- a. **Melissa Green**, BHS Assistant Bowling Coach, Step 0, Class IV.
- b. **Justin Lopez**, BHS Assistant Boys Basketball Coach, Step 0, Class II.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Miller

No: None.

Abstain: Mrs. Lopez

Motion Carried: 4-0

CERTIFIED SALARY ADJUSTMENT

22-014

Mrs. Czech moved seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education approve the salary increases for advanced training for the following certified personnel as per the Master Agreement retro-active to January 1, 2022.

	<u>FROM</u>	<u>TO</u>
a. Kristin Blakeslee	M+12	M+24

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools
Administration Center

Regular Meeting
January 10, 2022

ACCOUNTS PAYABLE ADMINISTRATIVE ASSISTANT

Mrs. Czech moved seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education employ the following administrative personnel contingent upon the successful completion of all payroll requirements.

- a. **Renee Golick**, Accounts Payable Administrative Assistant, 8 hrs./day
\$ 22.80/hr. (per diem rate of \$ 182.43) effective for the period of 1/25/22-
6/30/22. Effective July 1, 2022, she will be at Step 7 on the Administrative Salary
Grid.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

C. OTHER

22-015

Mrs. Miller moved, seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education approve the attached **COLLEGE CREDIT PLUS AND MYUNIVERSITY GUARANTEE MEMORANDUM OF UNDERSTANDING** between Lorain County Community College and the Sheffield-Sheffield Lake City School District which provides a cost-share model of course delivery for students on the high school campus, effective July 1, 2022, through June 30, 2023.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

9. **COMMENTS FROM THE PUBLIC** – Mr. Jesse Watson addressed the Board with concerns about masking.

"In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting.

Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of most of the Board, present and voting."

10. **STANDING COMMITTEE REPORT**

1. Joint Vocational School – Sandy Jensen
The JVS honored board member, Dale Cracas.

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools
Administration Center

Regular Meeting
January 10, 2022

2. Athletic Counsel – Lisa Miller
Reported results from wrestling, basketball, and bowling.
3. Legislative Liaison – Amy DeLuca
The general assembly is on winter recess.
The ODE has released dyslexia guidebooks.
Lawsuits have been filed by schools against charter schools.
4. Endowment Fund – Pat Czech
There is a meeting on January 11, 2022, where seven requests will be reviewed.
The fundraising dinner will be on April 2nd.
5. S.A.L.T. – Amy DeLuca
Three students scored over 30 on the ACT.
6. Finance Committee – Sheila Lopez
The finance committee met today and reviewed the forecast and discussed potential future projects.

11. ADJOURNMENT

22-016

Mrs. Miller moved seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education adjourns.

Time: 6:57 PM

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0


Mrs. Amy DeLuca, President


Michael T. Barnhart, Treasurer

The next meeting will be on February 10, 2022, at 5:30 PM in the Administration Center.

